

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.
BOARD OF DIRECTORS VIRTUAL MEETING
MINUTES
Thursday, March 21, 2024

PRESENT: Angela Evans (Chair), Ashley Primeau (PC Liaison), Jamie Green, Kris Woodburn, Lisa Marston (Treasurer), Michael Cohen (Vice-Chair), Sabena Vaughan

ABSENT: Jessica Durrant

STAFF: Cecilia Hurt (Education Director), Katherine Clayton (Executive Director), Jean Lehmann (Executive Administrative Assistant)

A quorum was established. Angela Evans called the meeting to order at 5:45 p.m.

STAFF PRESENTATION

1. Education

Education Director Cecilia Hurt presented data on child assessment and outcomes for EHS and HS in six domains using Teaching Strategies GOLD for the winter checkpoint period.

CONSENT AGENDA

MOTION: Michael Cohen made a motion to accept the consent agenda as follows: February 15 minutes, status of grants in process/grants to be approved (Oregon Community Foundation/Community Grant Program for Listo), January meals, March enrollment, and March program information summary (PIS). Kris Woodburn seconded the motion; the motion carried.

Also last month, the Board authorized HS Director Stephanie Finch to request state community-initiated projects funding for construction of a zero-to-five center in Illinois Valley.

TREASURER'S REPORT

1. Financials

Financial statements are in order for January 2024.

MOTION: Kris Woodburn made a motion to accept the January 2024 financial statements as presented. Jamie Green seconded the motion; the motion carried.

EXECUTIVE DIRECTOR'S REPORT

1. Self-Assessment Final Report

An internal examination of program functions is conducted annually to ensure compliance with the HS Program Performance Standards. The Fiscal Year 2023 Focus Area 1 monitoring protocol from OHS was used. A recap of the final report and results was provided.

MOTION: Kris Woodburn made a motion to approve the 2023-2024 self-assessment report as presented. Michael Cohen seconded the motion; the motion carried with one abstention.

2. One-Time Federal Funding Request

The Board was asked to approve a request to the Regional Office for one-time funding of \$665,000 to purchase HVACs, cardlock systems, and playgrounds for multiple centers in Jackson and Josephine counties.

MOTION: Sabena Vaughan made a motion to approve a one-time federal funding request for HVACs, cardlock systems, and playgrounds as presented. Jamie Green seconded the motion; the motion carried.

COMMITTEES

1. Early Childhood Advisory

The committee met this month and reviewed data from the winter quarter showing child outcomes and growth in different domains. See Staff Presentation/Education above.

2. Policy Council

This month's meeting included updates on child outcomes for the winter quarter, final self-assessment, the budget, and upcoming male involvement event.

2. Selection

Proposed changes to the Selection Criteria Policy to meet current needs were reviewed.

MOTION: Jamie Green made a motion to approve the changes to the Selection Criteria Policy as presented. Kris Woodburn seconded the motion; the motion carried.

NEXT MEETING

The Board will meet Thursday, April 18, 2024.

ADJOURNMENT

MOTION: Lisa Marston made a motion to adjourn the meeting. Jamie Green seconded the motion, and adjourned the meeting at 6:40 p.m.

Respectfully Submitted,

Jean Lehmann